

Local Planning Committee Meeting Minutes  
August 1, 2023 Harwich Town Hall

In attendance : Joyce McIntyre, Bernadette Waystack, Ed McManus, David Spitz, Jim Knickman, Margo Fenn, Garrett Curran, Barbara Nickerson, Brian Scheld, Sharon Rooney (T&B)

I. Meeting was called to order at 5:03pm by chair Joyce McIntyre.

II. New Business

A. Approval of minutes was postponed until September meeting

B. Pop up visioning cards discussion. Discussion of 19 results. Data cards distributed tonight to committee but QR code not taking us to survey—going to LPC webpage.

- we need to keep track of our outreach actions for final report
- Joyce, Sharon, Karen had good meeting with Joe Powers
- Sept. 5 is our meeting and BOS meeting—we'll be on agenda for update.

C. E. Harwich Development meeting on 8/19 at community center. Bernadette and Brian will attend to represent LPC.

- Brian-LPC needs a mission statement so we can hand out at events/meeting.

C.2. Margo gave update on BOS meeting with Zoning board of adjustment

- discussion on converting single family to tri-plexes. Concerns include zoning for apartments instead of what's best for community, airbnb restrictions
- planning is supposed to drive zoning, not the other way around
- bylaw has internal issues. Ed commented that this is political—BOS needs to do something to address and share with planning board chair.

D. Framework for outreach and visioning process

- Sharon—T&B scope includes 2 events for visioning stage and 2 for goals.
- is it possible to do something at Cranberry festival?
- can we combine vision meeting with open space or housing ?
- David suggested a scattershot approach early on—advertise, etc. And have saturday morning meetings at community center with stakeholders—make it interactive.
- Margo-maybe planning charette can accomplish what we're trying to do. Use the place types in the regional policy plan.
- Brian asked if we need the survey data to feed into the visioning? We should sit down with chronicle to have an article on meeting.
- Garrett suggested we contact Harwich IT to get email list for sending out survey.
- Action items: get list of stakeholders, get on all agendas, have booth at Cranberry Festival, send email to Joyce—how we're going to contact our subject areas.

E. Review of T&B survey questions

- open space—how do we define/assess? Does it include recreation or is it more "natural"? Is it protected? Cemeteries included? Need to include cemeteries, protected land, recreation opportunities. Ask people what's important to them.
- COA—need to address demographics in survey
- describe your ideal Harwich in 10 years.
- housing—questions 3,5, 7
- other questions —town government? Parking, transportation?

III. Meeting adjourned at 7pm. Motion by Ed McManus with a second by David Spitz. Motion unanimous.

Next meeting dates: Sept. 5, Oct. 3, Nov. 7 Dec. 5.

